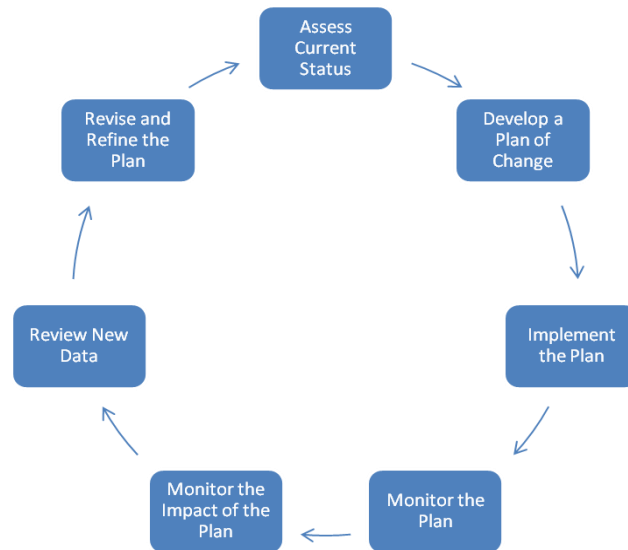


# Continuous Improvement Cycle



Sept.-Dec. 2012	State Documentation/ Measurement Tool	Person(s) Responsible	Time Frame/ Deadlines
Assess Current Status	On-site Leadership Team Self Assessment	On-site Leadership Team	Due Sept. 28
	Instructional Consultant Agenda's**	Instructional Consultant Team	Ongoing before and after each site visit
Develop a Plan of Change	Action Plan	On-site Leadership Team, Instructional Consultant Team, and OPI Implementation Team	Updated after each site visit and each state meeting
Implementation of the Plan	Action Plan	On-site Leadership Team, Instructional Consultant Team, and OPI Implementation Team	Updated after each site visit and each state meeting
	Instructional Consultant Agenda's	Instructional Consultant Team	Ongoing before and after each site visit
Monitor the Implementation Plan	Leadership Team Meeting Agenda's and Notes	Leadership Teams	Monthly Reports Sept.-Dec.
	Grade-Level Team Meeting Notes	Grade Level Teacher Teams	Monthly Reports Sept.-Dec.
	Instructional Consultant Agenda's	Instructional Consultant Team, MT OPI Implementation Team	Ongoing after each site visit

Monitor the Impact of the Plan	Student Data (ISIP, DIBELS/AIMSweb)	On-site Leadership Implementation Team	All students due Sept. 28 <sup>th</sup> Progress Monitoring data for students in disadvantaged subgroups due the first of each month
	Student CRT Data and Student ACT Data	On-site Leadership Team	Previous year's data utilized to inform fall instructional groupings
	My Access! Data Grades 8 and 11	On-site Leadership Team	Due Sept. 28
	On-site Leadership Team Meeting Notes	On-site Leadership Team	Monthly Reports Sept.-Dec.
	External Evaluation from Education Northwest	On-site Leadership Team	Utilize Previous Year's Information
Review New Data	Progress Monitoring (ISIP, iWalkthrough, and program specific data) -Include data for students in disadvantage subcategories	On-site Leadership Team, Instructional Consultant Team, OPI Implementation Team	Due first of each month
Revise and Refine the Plan	Action Plan	On-site Leadership Team, Instructional Consultant Team, and OPI Implementation Team	Updated after each site visit and each state meeting
	On-site Leadership Team Meeting Notes	On-site Leadership Team	Monthly Reports Sept.-Dec.

Jan.- May 2013	State Documentation/ Measurement Tool	Person(s) Responsible	Time Frame/ Deadlines
Assess Current Status	On-site Leadership Team Self Assessment	On-site Leadership Team	Due Jan. 25
	MLP Inventory	Instructional Consultant Team /OPI Implementation Team	Due End of Feb.
	Instructional Consultant Agenda's	Instructional Consultant Team	Ongoing before and after each site visit
Develop a Plan of Change	Action Plan	On-site Leadership Implementation Team, Instructional Consultant Team, and OPI Implementation Team	Updated after each site visit and each state meeting
Implementation of the Plan	Action Plan	On-site Implementation Leadership Team, Instructional Consultant Team, OPI Implementation Team	Updated after each site visit and each state meeting
	Instructional Consultant Agenda's	Instructional Consultant Team	Ongoing before and after each site visit

Monitor the Implementation Plan	Leadership Team Meeting Agenda's and Notes	Leadership Teams	Monthly Reports Sept.-Dec.
	Grade-Level Team Meeting Notes	Teacher Teams	Monthly Reports Jan.-May
	Instructional Consultant Agenda's	Instructional Consultant Team /OPI Implementation Team	Ongoing before and after each site visit
Monitor the Impact of the Plan	Student Data (ISIP, DIBELS/AIMSweb)	Leadership Team	All students due Jan. 25 <sup>th</sup> Progress Monitoring data for students in disadvantaged subgroups due the first of each month
	My Access! Data Grades 8 and 11	On-site Leadership Team	All students due May 24
	Student ACT Data	On-site Implementation Leadership Team	Due May 24
	Student CRT Data	On-site Implementation Leadership Team	Testing completed during state testing window
	Leadership Team Meeting Notes	Leadership Team	Monthly Reports Jan.-May
Review New Data	Progress Monitoring (ISIP, iWalkthrough, and program specific data) -Include data for students in disadvantage subcategories	Instructional Consultant Team & OPI Implementation Team	Due first of each month Jan.-May
Revise and Refine the Plan	Action Plan	On-site Leadership Implementation Team, Instructional Consultant Team, and OPI Implementation Team	Ongoing Jan.-May
	On-site Leadership Team Meeting Notes	On-site Leadership Implementation Team	Monthly Reports January-May

\* MLP Inventory formerly referred to as RIS

\* \* Instructional Consultant Agenda's formerly referred to as Site Visit Notes

